

Direct Mail - Mail Sorting Services

**Document
Sorting**

Logistics

**Computer
Preparation**



DOCUMENT SORTING

FIRST CLASS MAIL



**DELIVERED THROUGH
ON-SITE POST OFFICE**

STANDARD MAIL



**LOGISTICS SYSTEM-
TRUCKED TO BMCS**

Achieve maximum postal discounts and efficient delivery of your direct mail.

Our presorting division commingles already prepared First Class or Standard Class mail from multiple mailers and combines it with Access processed mail to achieve greater postal discounts. We receive or pick up prepared mail from other mailers and utilize high-speed sorting equipment to commingle mail on our premises. All mail is balanced and documented and postage is paid. First Class mail is delivered to our on site Post Office and Standard Class is transported directly to the BMC or the SCF. By moving high volumes of mail and reducing delivery time, we have the ability to save between 15% and 25% on service and shuttle charges.

Our online Electronic Customer Service System lets you monitor the status of your job automatically every step of the way as it is processed from department to department.

In the end, your print and production programs and your electronic communications are produced accurately and cost efficiently.

CAPABILITIES

- Package
- Data Receipt & Conversion
- Document Creation - Digital Format
- Postal Presorting
- Graphics
- Imaging
- Affixing Inline or Offline
- Bindery
- Inserting
- Mail Commingling
- Post Office Substations
- Controls

OPERATIONS

- Mail Commingling
- Postage Payments
- TrackMyMail

EQUIPMENT

SORTING:

- 1 PTI Document Sorter (BCR)
- 2 Bowe Bell + Howell Criterion Sorter (256 Bins per) MLOCR and Fast Forward

POSTAL:

- 3 On-site U.S. Post Offices
- 15 Fork Lifts
- 10 Strapping Machines
- 2 Stretchwrap Machines
- National Ttrucking